

PASSPORTkids!

Safe Harbor Policies

The safety of your campers is a top priority for Passport. For that reason, we have established protection policies, using the term “Safe Harbor” which builds on the journey metaphor that is central to Passport and suggests a shelter from danger. Passport requires a thorough application, interview, reference forms, and criminal background check for each of our staff members. We provide them with written policies and train them about the appropriate ways to interact with campers.

In addition, we require every group attending our camps to conduct an official background check on each adult coming to camp. This includes all chaperones and any adults who may visit with your group. Please download a *Chaperone Screening Certificate* from our website. On the form, you will need to list the full name of every adult accompanying your group and check that you have conducted a criminal background check for each person listed. Any official background check that you have conducted within the past three years is acceptable. A staff member of your church, parish, or diocese must sign the certificate, which must be presented when you arrive at camp and register.

As a courtesy, we have secured a group rate for any participating Passport church with a nationally known company, First Advantage, whom we have used for several years to conduct background checks on our national and summer staffs. Feel free to call First Advantage at (800) 725-5051 x144 and mention that you are attending a Passport camp, and they will help you get started. Of course, you may use any service you choose, but our minimum requirement is a statewide criminal background check for the state in which the adult chaperone resides. Thank you for helping ensure the safety of all our campers!

Healthy Adult/Minor Rooming

Passport, Inc.'s policy regarding Healthy Adult/Minor Rooming requires that an adult cannot sleep in the same room with a minor unless that adult is the parent or legal guardian of the minor. In cabins or other lodging where there are multiple beds, we will arrange for at least two adults who are not married or related to stay with multiple minors. This may necessitate placing more than one group in a cabin or apartment. If there are separate bedrooms, an adult will be given their own room, or may share with another adult.

Also, if your group/church/parish policy is stricter than this, Passport, Inc. will follow your policy to the best of our ability; however, it is each registering group's responsibility to make specific rooming issues known to Passport in writing no later than your Final Payment Date, so that we can adequately plan. You can do this in the Special Needs box when you modify your registration online. You may also e-mail your request to us at reg@passportcamps.org. Special rooming issues can usually be accommodated, although in some instances, this may require additional payment based on single room costs from our host facilities. Passport will work to limit these fees as much as possible.