

Murray State University -- Summer Youth Program Housing Assignment and Building Rules

Your room number is _____ (to be assigned at camp check-in)

The desk phone numbers are: (270) 809-6700 (Regents); (270) 809-2236 (Springer)

Dear Parents and Campers:

Please take a few moments to read over the information provided below. We hope your experience at Murray State will be rewarding. The SYP Staff will do their best to ensure that it is.

1. Campers must register their vehicle at the front desk and turn in all vehicle keys at the front desk of the residence hall. Campers will not be permitted to drive their personal vehicles while attending the Summer Youth Program Camps.
2. Campers are not allowed to get into/accept rides in a vehicle while attending camp, unless it is a University vehicle driven by a University employee or Camp Coordinator.
3. Campers are not allowed to leave campus without permission from an SYP staff person. Campers must be signed out at the front desk by their parent/guardian or by an adult affiliated with the camp. Campers are permitted to leave campus in a walking group for programmatic purposes with the SYP staff.
4. You will be given a key to your room, and it is your responsibility to keep track of this key. If you lose it, please report this immediately to the front desk of your hall. Your group will be billed a \$75 lock change charge for the lost key if it isn't found. For your safety, ***always lock your door!***
5. You are responsible for all damages done to your room. The MSU Staff has already checked the room prior to your arrival. We will check the room after you leave. All damages to the room will be directly charged to you and your parents. If your roommate damages the room, you must report this immediately so you will not be held responsible, otherwise, we will assume that the damage was caused by both of you. *This includes cleaning charges for rooms that are left excessively dirty.* All trash MUST be taken out of the room before you leave to the dumpsters outside of the building.
6. The front doors of the residence hall will be locked at **10:00 p.m.** each night. Campers are to be in their hall by 10:00 p.m. All SYP participants must be in their rooms by 10:30 p.m. Lights out at 11:00 p.m. (Unless special arrangements have been made between the camp coordinator and the SYP coordinator.) In case of emergency after this time, contact your SYP Counselor or the front desk. There will be a security guard on duty from 12:00 a.m. to 8:00 a.m. to assist you.
7. No Smoking in the residence hall or in your room.
8. No Alcoholic Beverages of any type are allowed in the residence hall or in your room. Also, SYP participants are prohibited from consumption of alcoholic beverages while attending camp.
9. No illegal drugs or weapons of any sort are allowed in the residence hall or in the room.
10. There is **no visitation** of the opposite gender in your residence hall room. You are not to have members of the opposite gender in your room and you are not to be in a room visiting members of the opposite gender. Visitation in the main lobby of the residence hall is permissible.
11. Conduct which is harmful to the atmosphere of the residence hall or other University facilities, such as running, shouting, fighting, tampering with the vending machines, stealing, damaging University property, etc...is strictly prohibited. *This includes bulletin boards and emergency notification equipment.* Some actions may warrant attention by local authorities.
12. **Fire Procedures** -- if the fire alarm sounds, a SYP Counselor will come around and knock on each door and make sure that everyone leaves the building. You are to go to the nearest exit and evacuate the building immediately. Do not use the elevator to exit the building. Once you are outside the building, stand in the area designated by the staff. You should not leave the area. You must not re-enter the building while the alarm is sounding. When the SYP staff inform you that everything is fine and the alarm is silenced, you may return to your room. The counselors will do room checks when you return to the building. *****Please note that this facility is equipped with a fire suppression system.**

- 13. Do not hang objects out of the window. Do not throw objects from the windows.
- 14. Do not tamper with or hang objects near the fire safety equipment in the rooms. This includes sprinkler heads, smoke detectors, and fire alarm speakers.
- 14. SUPER-SOAKERS or squirt guns are not allowed in the residence halls. These will be confiscated if seen inside the building.
- 15. Campers are not to be roaming the halls. Campers need to remain on their floors or the lounge area of the hall.

All of the above guidelines are created to protect each camper and his/her possessions. Failure to abide by University and SYP rules will result in immediate expulsion from the residence hall. Expulsion from the camp will be left to the discretion of the camp coordinator, but the camper will not be permitted to remain in the residence hall. This applies to live-in camp staff as well.

By signing below, I recognize that I have read the above mentioned rules and agree to abide by them. I know that I must follow the rules set forth by the University and SYP because they are created for my safety.

Name _____ Date _____

Signature _____

Revised 5/26/2009

**Murray State University
Summer Youth Program
Housing Registration Form**

Camper Camp Counselor Camp Coach

Summer Camp Attending _____

Date Check-in _____ Date Check-Out _____ Nights Stayed _____

Name _____ Gender M F Age _____

Full Address _____

City State Zip

Parent/Guardian

Home Telephone () _____

Disabilities/Allergies/Medications: _____

Assignment Information: *(to be completed at camp check-in)*

Building: _____ Room _____ Key Core# _____

Roommate: _____