

PASSPORTkids!

Safe Harbor Policies

The safety of your campers is a top priority for Passport. For that reason, we have established protection policies, using the term “Safe Harbor” which builds on the journey metaphor that is central to Passport and suggests a shelter from danger. Passport requires a thorough application, interview, reference forms, and criminal background check for each of our staff members. We provide them with written policies and train them about the appropriate ways to interact with campers.

In addition, PASSPORT requires every group attending our camps to conduct a statewide criminal background check on each adult coming to camp. This includes all chaperones and any adults who may visit with your group. On the *Chaperone Screening Certificate* (in the Addenda), you are asked to list the full name of every adult accompanying your group and check a box indicating that you have conducted a criminal background check for each person listed. Any official statewide background check that you have conducted within the past three years is acceptable. A ministerial staff member of your church must sign the certificate, to be presented when you arrive at camp for Check-in.

Adult/Minor Rooming Requirements

Passport, Inc.’s policy regarding Adult/Minor Rooming requires that an adult cannot sleep in the same room alone with a minor unless that adult is the parent or legal guardian of the minor. In cabins or other lodging where there are multiple beds, we will arrange for at least two adults who are not married or related to stay with multiple minors. This may occasionally necessitate placing more than one group in a cabin or apartment. If there are separate bedrooms, an adult will be given their own room, or may share with another adult.

In the event that your group’s policy is stricter than this, Passport, Inc. will follow your policy to the best of our ability; however, it is each registering group’s responsibility to make specific rooming issues known to Passport in writing no later than your Final Payment Date, so that we can adequately plan. You can do this in the Special Needs box when you modify your registration online. You may also email your request to us at reg@passportcamps.org. Special rooming issues can usually be accommodated, although in some instances, this may require additional payment based on single room costs from our host facilities.